

Job Title: Emergency Officer IO0373 & IO0276 (7123)

Requisition ID 7099 - Posted 14/07/2023 – (France, 13067 St Paul Lez Durance Cedex) – Safety and Quality - **New Posting**

The ITER Organization brings together people from all over the world to be part of a thrilling human adventure in southern France—building the ITER Tokamak. We require the best people in every domain.

We offer challenging full-time assignments in a wide range of areas and encourage applications from candidates with all levels of experience, from recent graduates to experienced professionals. Applications from under-represented ITER Members and from female candidates are strongly encouraged as the ITER Organization supports diversity and gender equality in the workplace.

ITER Organization (IO) is an Equal Opportunity/Inclusive organization committed to diversity in the workplace, with diversity and Inclusiveness being one of the ITER Values.

As IO attracts and retains people coming from a vast array of different backgrounds and cultures, bias and exclusion cannot be tolerated. IO believes it is our diverse perspectives and backgrounds that gives unique strength and value to the ITER mission, regardless of race, member nation, gender, religion, status, sexual orientation, or disability - all are welcome and respected at ITER.

Our working environment is truly multi-cultural, with 29 different nationalities represented among staff. The ITER Organization Code of Conduct gives guidance in matters of professional ethics to all staff and serves as a reference for the public with regards to the standards of conduct that third parties are entitled to expect when dealing with the ITER Organization.

The south of France is blessed with a very privileged living environment and a mild and sunny climate. The ITER Project is based in Saint Paul-lez-Durance, located between the southern Alps and the Mediterranean Sea—an area offering every conceivable sporting, leisure, and cultural opportunity.

To see why ITER is a great place to work, please look at this [video](#)

Application Deadline: 17/09/2023

Department: Safety & Quality Department

Section: Safety & Security

Job Family: Project Support

Job Role: Project Coordinator – 2

Job Grade: P2

Language Requirements: Fluent in English (written & spoken)

Contract Duration: Up to 5 years

Two openings

Purpose

As an Emergency Officer, you will support the implementation of a robust emergency management culture within the organization.

You will contribute to the development and update of the emergency culture, procedures and rules within the ITER site and premises in close collaboration with the Emergency Preparedness Officer. You will then follow the implementation of these regulations and procedures by all the stakeholders on the site and check them as necessary.

Overall, you will monitor activities in compliance with national and international emergency management regulations for each phase of the ITER Project.

Background

The Safety & Quality Department (SQD) supports the ITER Director General (DG) to facilitate and ensure the IO and relevant stakeholders' compliance with the Safety and Quality Management program: 1) Article 14 of the ITER Agreement states: "The ITER Organization shall observe applicable national laws and regulations of the Host State in the fields of public and occupational health and safety, nuclear safety, radiation protection, licensing, nuclear substances, environmental protection and protection from acts of malevolence", and 2) Integrated Management System through the Management & Quality Program (MQP), throughout all lifetime phases of IO's installations including: design, construction (with manufacturing and assembly of structures systems and components), Commissioning, Operation, dismantling and release from regulatory control, maintaining close collaboration with all other ITER Organization (IO) and Domestic Agency (DA) departments is of utmost importance with a view to developing a common safety, security and quality culture.

Key Duties, Scope, and Level of Accountability

- Proposes, implements and maintains emergency management rules and supports all ITER project stakeholders operating in the ITER premises;
- *Participates in emergency activities in the event of any incident/accident/significant event on the ITER site;*
- Contributes to the development of emergency processes and strategies;
- Proposes, organizes and participates in exercises and training sessions/drills required by ITER Organization needs and host state regulations;
- Proposes, implements and maintains the creation or update of the procedures and tools according to site specificities;
- Supports the evolution and updates of emergency procedures and tools for emergency crisis management policies and associated procedures;

- Analyses, writes and ensures the correct implementation of the emergency response procedures;
- Participates in the implementation and manages crisis response teams (crisis cells);
- Manages the Emergency Response Team (ERT) and contracts (writing technical specifications, monitoring deliverables, etc...);
- Supports all communication on emergency topics across the ITER project and in particular propagates efficiently the ITER intervention doctrine in collaboration with the operations teams;
- Benchmarks the implementation of French regulations concerning emergency management throughout the various phases of the ITER project: design, construction, commissioning and operation;
- Develops and proposes reports and insight following emergencies to assist with incident and accident investigations;
- May be requested to perform other duties in support of the project;
- May be required to work outside the ITER Organization (IO) reference working hours, including nights, week-ends and public holidays.

Measure of Effectiveness

- Support the effective short and long term plans for emergency management, which correspond with national and international standards/regulations;
- Provides answers about emergency ITER organization to all stakeholders in a professional and timely manner;
- Ensures that emergency responses on the ITER Site align with the project needs and quality standards;
- Maintains and develops constant communication between the emergency teams, command post and operational teams;
- Provides comprehensive, accurate regular and ad hoc reports and input as required for investigations and reporting back to management;
- Updates, develops and masters of the doctrine and associated tools for intervention command and operational forecasting (in particular for emergency plans).

Experience & Profile

- **Professional Experience:**
 - Minimum 5 years' experience working as emergency technical officer within a complex, international project or within an emergency services.
- **Education:**
 - Bachelor's degree or equivalent in an emergency field or other relevant discipline;
 - French Emergency certifications (e.g. Fire risk management (CNPP), Crisis Management (GOC 3), Fire prevention construction (PRV2), Chemical risk (RCH 2 – RAD2)) would be advantageous;
 - The required education degree may be substituted by extensive professional experience involving similar work responsibilities and/or additional training certificates in relevant domains.
- **Language requirements:**
 - Fluent in English (written and spoken);
 - Good working knowledge of French is considered as a strong advantage.

- **Technical Competencies and demonstrated experience in:**
 - Emergency/Crisis Management (Organizing a response to any accident affecting the organization):
 - Implementing international standards and regulations applicable to emergency preparedness and response;
 - Elaborating emergency scenarios and associated plans;
 - Defining emergency / crisis policies;
 - Defining the structure and resources needed to carry out emergency preparedness.
 - Reporting, Follow-up & Management of Actions (summarizing and communicating in writing on emergency matters. Recording, checking and ensuring implementations based on evidence):
 - Reporting on and providing input for investigations related to emergency matters.
 - Problem Solving (assess problem, identify root causes and reach practical solutions in a consistent way to meet project objectives):
 - Acting as a crisis manager in the field (on-scene commander) and providing relevant follow-up/reports as necessary;
 - Understanding the related environment and specific risks/issues in order to develop appropriate emergency strategies.
- **Behavioral Competencies:**
 - Collaborate: Ability to facilitate dialogue with a wide variety of contributors and stakeholders;
 - Communicate Effectively: Ability to adjust communication content and style to deliver messages to work effectively in a multi-cultural environment;
 - Drive results: Ability to persist in the face of challenges to meet deadlines with high standards;
 - Manage Complexity: Ability to analyze multiple and diverse sources of information to understand problems accurately before moving to proposals;
 - Instill trust: Ability to apply high standards of team mindset, trust, excellence, loyalty and integrity.
- **IO Core Behavioral Competencies:**
 - Collaborate: Ability to facilitate dialogue with a wide variety of contributors and stakeholders;
 - Communicate Effectively: Ability to adjust communication content and style to deliver messages to work effectively in a multi-cultural environment;
 - Drive results: Ability to persist in the face of challenges to meet deadlines with high standards;
 - Manage Complexity: Ability to analyze multiple and diverse sources of information to understand/define problems accurately before moving to proposals;
 - Instill trust: Ability to apply high standards of team mindset, trust, excellence, loyalty and integrity.

The following important information shall apply to all jobs at ITER Organization:

- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, ITER Values (Trust; Loyalty; Integrity; Excellence; Team mind set; Diversity and Inclusiveness) and Code of Conduct;
- ITER Core Technical Competencies (Knowledge of these competencies may be acquired through on-board training at basic understanding level for all ITER staff members) :

1) Nuclear Safety, Environment, Radioprotection and Pressured Equipment

2) Occupational Health, Safety & Security

3) Quality Assurance Processes

- Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;
- May be requested to work on beryllium-containing components. In this case, you will be required to follow the established ITER Beryllium Management Program for working safely with beryllium. Training and support will be provided by the ITER Organization;
- May be requested to be part of any of the project/construction teams and to perform other duties in support of the project;
- Informs the IO Director-General or Department Head of any important and urgent issues that cannot be handled by line management and that may jeopardize the achievement of the Project's objectives.
- For staff expected to perform on-call, shift hours, or other work outside ITER Organization reference working hours, including nights, weekends, and public holidays, the possession of a driving license valid in France is required. No commuting vehicle will be provided by the ITER Organization.